

Special Events Requirements

1. **Tents:** Tents that require a permit shall have plans submitted showing a detailed site and floor plan. An occupancy classification shall be given as well as means of egress facilities, seating and table arrangement, electrical equipment, heating and cooking equipment, generators, fire extinguisher locations, NO Smoking signs, stake lines, anchoring details with minimum of 10 feet between stake lines, and fabric test sample and flame propagation performance certificate complying with NFPA 701. Small tents shall be weighed down by sand bags to prevent flipping.
2. **Inflatables:** Air-supported and Air Inflated Structures shall have blowers powered by continuous-rated motors at the maximum power required; blowers shall have personnel protection, such as inlet screens and belt guards; weather protected; backdraft check dampers; not less than 2 blowers shall be provided, each having capacity to maintain full inflation pressure with normal leakage; auxiliary blower unit shall operate automatically if there is any internal pressure or if an operating blower unit becomes inoperative; design inflation pressure and the capacity of each blower system shall be certified by a professional engineer; stand-by power system that is fully automatic shall be provided, a certified fire extinguisher shall also be present.
3. **Vehicles:** Site plan showing the location; cannot block fire access roads.
 - a. 1. Batteries are disconnected.
 - b. 2. Fuel in fuel tanks does not exceed one-quarter tank or 5 gallons (19 L) (whichever is least).
 - c. 3. Fuel tanks and fill openings are closed and sealed to prevent tampering.

- d. 4. Vehicles, boats or other motor craft equipment are not fueled or defueled.
4. **Fences:** Site plan showing the location; cannot block or obstruct fire hydrants, fire department connections, fire access roads, and means of egress.
 5. **Crowd Managers:** Trained crowd managers are required at a ratio of 1 crowd manager for every 250 people/occupants, as approved.
 6. **Fire Access Road(s):** Shall remain free, clear, and unobstructed at all times.
 7. **Food Trucks/Cooking Equipment:** Shall be approved by the GTFSO before event; Layout, also food trucks shall have current inspection and GTFSO permit.
 8. **Generators:** 20 feet from tents or structures and shall have fencing or enclosure isolating it from public. Shall be properly grounded and wiring shall be trip proof. Will have appropriate fire extinguisher that is certified by a state certified contractor.
 9. **Stages:** Must provide specifications on stage, site plans, lighting, and music systems and must be ADA accessible.

FIRE & LIFE SAFTEY INSPECTIONS ARE REQUIRED FOR SPECIAL EVENTS