

Quick Check Laboratory Inspection

Building Name, Room No.:

Department:

Lab Inspector:

Time:

Principle Investigator:

Inspection Date:

1. Is there an Emergency Notification card (with contacts for lab) on the outside of the door that is up-to date? If no, please post emergency procedures and fill in applicable information.
2. Is there a chemical inventory posted near the door?
3. Is MSDS information posted anywhere, (i.e. MSDS can be found at....)?
Emergency procedures posted somewhere plainly visible (by phone preferably if there is one in the lab)? (If no, please post and fill in applicable information.)
4. Are eyewashes and safety showers unobstructed/checked? (annually for showers/eyewash stations not drained, weekly for those drained showers/eyewashes.)
5. Are gas cylinders secured properly?
6. Are fire extinguishers available (visible, preferably near door), unobstructed and checked?
7. Are flammables stored in flammable cabinets?
8. Is hazardous waste properly contained and labeled? (waste should be labeled with a description of contents by percentage or volume, owner's name, fill-start date; are there large amounts of accumulated waste?)
9. Egress/aisle ways obstructed? Trip hazards?
10. Is housekeeping adequate (no clutter on the bench tops, chemicals stored properly, lab maintained in a neat orderly fashion, etc.)?

Comments: